

# Lucile Erwin Athletics Sign-up Instructions 2023/24



**Please read ALL before you begin the registration process.**

The Thompson School District uses an on-line athletic and activities registration platform called BigTeams.

**Getting Started With Registration** - View tutorial by clicking [here](#). Also, to learn how to link student and parent accounts, [click here](#).

**TSD CHSAA Approved Sports Physical Form** [here](#). Form must indicate “cleared” for participation. Yearly wellness check is not an approved CHSAA form.

**Pay Athletic Fees** [here](#)

\$75 TSD Student Athlete / \$100 Non TSD Student Athlete. **Email a copy of the receipt to [megan.frohling@tsd.org](mailto:megan.frohling@tsd.org) immediately after payment.** Or cash or check payable to Lucile Erwin Middle School with note of student-athlete’s name and sport. Middle school family maximum of \$175 per school year for enrolled students; the family maximum for non-enrolled students is \$225.

**TSD Free/Reduced Meal Program** - Meal application linked [here](#)

Forward your emailed confirmation letter to the AD, [megan.frohling@tsd.org](mailto:megan.frohling@tsd.org)

**Checklist To Receive Clearance and a GOLD CARD (1-4 Needed to tryout/participate)**

1. Completed registration forms.
2. Current sports physical **within 1 year** uploaded into Big Teams
3. Insurance Coverage information entered in BigTeams
4. Athletic fees paid
5. Academic eligibility check by athletic director (during the season)

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**Pg 2 - First Time Athlete & Athletic Transfer Instructions**

**Pg 2 - Returning Athlete Instructions**

**Pg 3 - Non TSD Enrolled Athletes (Homeschool, Private School)**

**Pg 4 - Athletic Fees & Insurance Requirements**

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## 1st TIME ATHLETE REGISTRATION INSTRUCTIONS. NON-TSD ENROLLED ATHLETES PLEASE SEE PAGE 4

- **Athlete: 1st step IF 13 years or older-** Create a student account in BigTeams, invite your parent/guardian to link accounts with yours and complete each form. (Tip: click the “keep me signed in” box on the sign in page- It takes about 20 minutes to complete the registration and PlanetHS will time out). To get started, click [here](#)
- **Parent/Guardian:** If you do not already have a BigTeams account - Create a parent account, **your child will invite you to link accounts with theirs**, and complete each form. To get started, click [here](#).
- **Parent/Guardian, Pay Athletic fees** - Link [here](#). Athletic fees of \$50 are required prior to clearance being issued. If you have been approved for the TSD free or reduced meal program, please email a copy of your approval letter to [Megan.Frohling@tsd.org](mailto:Megan.Frohling@tsd.org) Athletic fee will be waived once approval letter is received. Meal Application linked [here](#)
- Athletic fees of \$75 are required for non-tds enrolled athletes (See page 2)

## RETURNING ATHLETES THAT HAVE A BIGTEAMS ACCOUNT

- **Athlete:** Log into your BigTeams account and update any information that may have changed such as insurance, emergency contacts, or upload a current sports physical. [BigTeams](#). If you don't remember your login information **DO NOT CREATE ANOTHER ACCOUNT**.
- **Parent/Guardian:** Log into your BigTeams account and update information if needed.
- **Parent/Guardian: Pay athletic fees.** Link [here](#). Athletic fees of \$75 are required prior to clearance being issued. Meal application linked [here](#)

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**IF YOU DO NOT ATTEND Lucile Erwin MS, BUT WANT TO PARTICIPATE IN ATHLETICS**

**Non TSD Enrolled Athlete:** Log into BigTeams and complete the athletic registration process (further instructions below) **In addition**, you are required to enroll in TSD as an “Athlete only”. This process MUST be completed before clearance to participate is issued. Step by step instructions [here](#).

## **Athletic Registration Instructions:**

- **ATHLETE:** Log into/Create your BigTeams account [here](#). Make sure your account is “linked” with your parents. If not, you will need to invite your parents to link accounts with yours. Complete each form.
- **PARENT:** You will create a BigTeams account if you don’t already have one. You must first be “invited” by your child and link your account with theirs before you can complete each form. BigTeams link [here](#). (Tip- click the “keep me signed in” box). It takes about 20 minutes to complete the registration forms and PlanetHS will time out. Complete each form..
- **PARENT:** Pay athletic fees [here](#). Athletic fees for non-TSD enrolled athletes are \$75.

## **Homeschool Students**

1. If you homeschool your child, please submit an [Online Homeschool Notification form](#)
2. Email the following to LEMS athletic office: [timothy.bren@tsd.org](mailto:timothy.bren@tsd.org)
  - a. A copy of your confirmation letter from TSD approving your home school.
  - b. Your child’s transcript - from the previous semester.
  - c. Your child’s current class schedule and grades.
  - d. Your child’s weekly grades EVERY Wednesday morning.
3. Complete the athletic registration in [BigTeams](#)

## **Other Non-TSD Enrolled Student Athlete (*attend other school without a program*)**

1. In your PlanetHS account you will need to add High Plains School as an additional school.
  - a. Log into your account, click on the drop down arrow by your name.
  - b. Click on Settings.
  - c. Scroll down until you see ADD SCHOOL and type in High Plains School.

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## **MS Athletic Fees:**

- \$75 TSD MS Enrolled (\$175 family max per family per school year)
- \$100 Non TSD MS Enrolled (\$225 family max per family non TSD enrolled)
- Students on the TSD free or reduced meal program may request a waiver from athletic fees. Please email a copy of your approval letter to [megan.frohling@tsd.org](mailto:megan.frohling@tsd.org) . Meal application linked [here](#)
- If you have MS and HS kids→There is a \$575 maximum participation fee per family per school year. The family maximum participation fee for non-enrolled students is \$725 per family per school year. This includes participants in both middle and high school programs. Parents should keep track of the athletic/activity fees (i.e. receipts) they pay and notify the school(s) when the maximum fee has been reached.

## **Insurance Coverage:**

In compliance with school district policy, every student participating in an organized athletic program must be covered by appropriate medical/accident insurance. If you do not have insurance, please click [here](#) to apply for K and K Insurance.